

Godavari Foundation's

# DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL

Recognized by Medical Council of India, Approved by Central Govt. of India, New Delhi,  
Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013

Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]  
Jalgaon-Bhusawal Road, NH-6, Jalgaon Kh, Tal. & Dist. Jalgaon 425309

Tel. No. (0257)2366657, 2366678 Fax No. 0257-2366648

Email ID : [dupmcj@yahoo.in](mailto:dupmcj@yahoo.in) Web Site : [www.dupmc.ac.in](http://www.dupmc.ac.in)



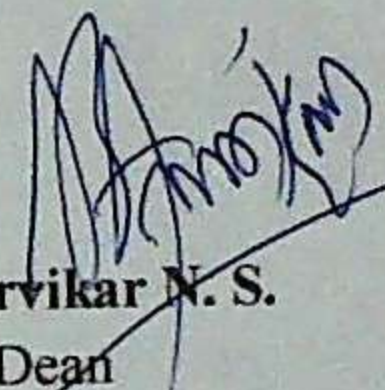
GF/DUPMC/DO/2023/ 448

Date:- 04/07/2023

## CIRCULAR

All members of Curriculum Committee are informed that meeting is arranged in Dean's office on 13/07/2023 at 3.00 PM.

All members are requested to attend meeting.

  
Dr. Arvikar N. S.  
Dean

Dr. Ulhas Patil Medical College  
& Hospital, Jalgaon kh

Dean  
Dr. Ulhas Patil Medical College  
& Hospital, Jalgaon Kh.

Copy to all the CC members

Note: Member list enclosed here







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Email ID : [dupmcj@yahoo.in](mailto:dupmcj@yahoo.in) Web Site : [www.dupmc.ac.in](http://www.dupmc.ac.in)

Date:- 04/07/2023

### Curriculum Committee Members List

Based on the guidelines of the Medical Council of India & DUPMC&H has constituted a curriculum committee. The following table indicates the names of the faculty and students who have been nominated to the curriculum committees.

Sr. No	Name	Designation Department of cc Members
1	Dr. Narayan Sadashiv Arvikar	Dean & Chairman, Professor, Department of Ophthalmology
2	Dr. Amrut Apparao Mahajan	Professor & HOD, Department of Anatomy (Pre-clinical Specialty)
3	Dr. Devendra Ramesh Chaudhari	Professor & HOD Department of Pharmacology (Pre-clinical Specialty)
4	Dr. Chandrayya Achanna Kante	Professor & HOD Department of General Medicine (Medical Specialty)
5	Dr. Maya Narayan Arvikar	Professor & HOD Department of Obstetrics & Gynaecology (Surgical Specialty)
6	Dr. Sarang Chimanlal Dayabhai	Associate Professor, Department of General Medicine (Medical Specialty)
7	Dr. Deepak Prakash Agrawal	Professor, Department of Orthopaedics (Surgical Specialty)
8	Dr. Anant Ganpat Bendale	MEU Coordinator, Professor & HOD Department of Paediatrics
9	Miss. Sanskruti Pramod Bhirud	Student Representative Batch 2018



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DATE: 13/07/2023

## Curriculum Committee Minutes of Meeting

Location: Dean's Office

Recorded By: Mr Ingale

### 1 ATTENDANCE: Members who were present

Sr No	Name	Title
1	Dr. Narayan Sadashiv Arvikar	Chairman and Dean
2	Dr. Amrut Apparao Mahajan	Co-ordinator
3	Dr. Devendra Ramesh Chaudhari	Member
4	Dr. Chandrayya Achanna Kante	Member
5	Dr. Maya Narayan Arvikar	Member
6	Dr. Sarang Chimanlal Dayabhai	Member
7	Dr. Deepak Prakash Agrawal	Member
8	Dr. Anant Ganpat Bendale	Member
9	Miss. Sanskruti Pramod Bhirud	Student Member

### 2 MEETING LOCATION

Building: Dr. Ulhas Patil Medical College and Hospital Jalgaon (Kh)

Venue: Dean's Office

### 3 MEETING START

Meeting Start at: 03:00 PM

### 4 AGENDA & DECISIONS

- The meeting began with a welcome address by the Dean.
- 2<sup>nd</sup> Terminal examination dates for 2<sup>nd</sup>, 3<sup>rd</sup> Minor and Major MBBS from 17<sup>th</sup> August to 26<sup>th</sup> August-2023 discussed and Approved by committee.
- Preliminary examinations will be from 20<sup>th</sup> Nov to 8<sup>th</sup> Dec-2023 to 2<sup>nd</sup>, 3<sup>rd</sup> Minor and Major MBBS.
- Next meeting is planned on 11/01/2024
- Vote of thanks to Members is done by Dr. Amrut Aaparao Mahajan coordinator.



Dean

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& Hospital, Jalgaon Kh

Page 1 of 2



Meeting ended with thanks to Chairman and All Members.

## 5 MEETING END

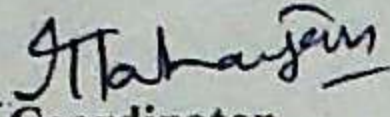
Meeting End at: 4:00 PM

## 6 NEXT MEETING

Location: Dean's Office

Date: 11/01/2024

Time: 03:00PM

  
Coordinator

  
Dean and Chairman

Dean  
Dr. Ulhas Patil Medical College  
& Hospital, Jalgaon Kh.







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GF/DUPMC/DO/2023/04

Date:- 03/01/2023

## CIRCULAR

All members of Curriculum Committee are informed that meeting is arranged in Dean's office on 12/01/2023 at 3.00 PM.

All members are requested to attend meeting.

**Dr. Arvikar N. S.**

Dean

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Dean  
Dr. Ulhas Patil Medical College  
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Copy to all the CC members

Note: Member list enclosed here







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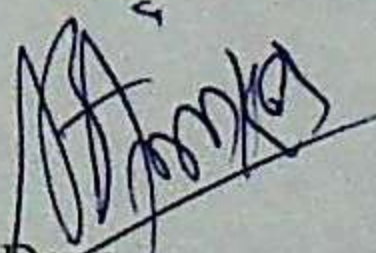
Date:- 03/01/2023

### Curriculum Committee Members List

Based on the guidelines of the Medical Council of India & DUPMC&H has constituted a curriculum committee. The following table indicates the names of the faculty and students who have been nominated to the curriculum committees.

Sr. No	Name	Designation Department of cc Members
1	Dr. Narayan Sadashiv Arvikar	Dean & Chairman, Professor, Department of Ophthalmology
2	Dr. Amrut Apparao Mahajan	Professor & HOD, Department of Anatomy (Pre-clinical Specialty)
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9	Miss. Sanskruti Pramod Bhirud	Student Representative Batch 2018



  
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DATE: 12/01/2023

### Curriculum Committee Minutes of Meeting

Location: Dean's Office

Recorded By: Mr Ingale

#### 1 ATTENDANCE: Members who were present

Sr No	Name	Title
1	Dr. Narayan Sadashiv Arvikar	Chairman and Dean
2	Dr. Amrut Apparao Mahajan	Co-ordinator
3	Dr. Devendra Ramesh Chaudhari	Member
4	Dr. Chandrayya Achanna Kante	Member
5	Dr. Maya Narayan Arvikar	Member
6	Dr. Sarang Chimanlal Dayabhai	Member
7	Dr. Deepak Prakash Agrawal	Member
8	Dr. Anant Ganpat Bendale	Member
9	Miss. Sanskruti Pramod Bhirud	Student Member

#### 2 MEETING LOCATION

Building: Dr. Ulhas Patil Medical College and Hospital Jalgaon (Kh)

Venue: Dean's Office

#### 3 MEETING START

Meeting Start at: 03:00 PM

#### 4 AGENDA & DECISIONS

- The meeting began with a welcome address by the Dean.
- Curriculum committee was reconstituted and the new members were introduced.
- 1<sup>st</sup> year MBBS Teaching Time table was discussed and Approved by committee.
- 2<sup>nd</sup>, 3<sup>rd</sup> Minor and Major University examinations were scheduled and going on.
- It is also decided to start classes as per CBME to 2<sup>nd</sup>, 3<sup>rd</sup> Minor and Major (old pattern) after completion of their University Examination immediately without waiting for results.
- Dean instructed to all HOD's to be prepare with teaching schedules to conduct offline classes (Excepting to start in March 2023) after completion of their University Examination.



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- vii. Discussed and decided to start early clinical exposure of current academic year batch of 1<sup>st</sup> MBBS from 1<sup>st</sup> March 2023.
- viii. Curricula/Syllabus Feedback from Different stakeholders was collected and brought to the meeting.
- ix. Curricula/Syllabus Feedback summary discussed and taken decisions accordingly to improve the quality of curriculum implementation.
- x. Next meeting is planned on 13/07/2023.
- xi. Vote of thanks to Members is done by Dr. Amrut Aaparao Mahajan coordinator.

Meeting ended with thanks to Chairman and All Members.

## 5 MEETING END

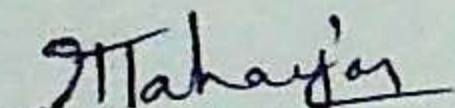
Meeting End at: 4: 30 PM

## 6 NEXT MEETING


Location: Dean's Office

Date: 13/07/2023

Time: 03:00PM

  
Coordinator



  
Dean and Chairman  
Dean  
Dr. Ulhas Patil Medical College  
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### CURRICULUM COMMITTEE

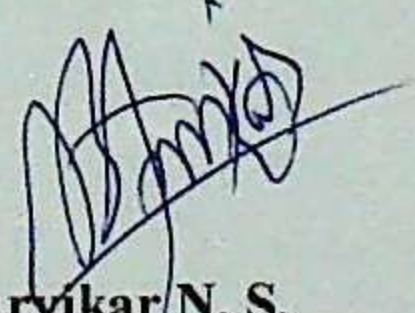
### OBJECTIVES

The curriculum committee ensures that the institutional curricular plan and its delivery are aligned to and in accordance to the principles and requirements enshrined by the affiliating university, Maharashtra University of Health Sciences (MUHS).

The roles and responsibilities of the curriculum committee in this process is as follows:

1. Overall in-charge of the curricular delivery
2. Based on the guidelines of the MUHS, the curriculum committee meets every 6 months to ensure that the basic guidelines required by MUHS are being fulfilled.
3. Provides oversight and support of the undergraduate and postgraduate curricular program
4. Creates the timetable with the help of the curriculum committee members and approves them
5. Provides necessary authority and support for the work of the curriculum
6. Responsible for preparation of reports as required by the medical council of India and MUHS, Nashik.



  
Dr. Arvikar N. S.

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DATE: 15/07/2022

### SOP of Curriculum Committee

#### Mission

The mission is to achieve an equitable distribution of educational opportunities, and to integrate different aspects of education, from strategy to evaluation.

#### Goal

The curriculum committee goal is to produce graduates capable of delivering efficient and innovative medical graduate.

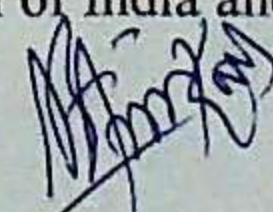
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**The roles and responsibilities of the curriculum committee in this process is as follows:**

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5. Provides necessary authority and support for the work of the curriculum
6. Responsible for preparation of reports as required by the medical council of India and MUHS, Nashik.



  
Dean  
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## Members Selection:

Based on the guidelines of the Medical Council of India & DUPMC&H has constituted a curriculum committee. The composition the curriculum committees will be formed as follows.

1. Professor/Associate Professor of Pre-clinical Speciality
2. Professor/Associate Professor of Para-clinical Speciality
3. Professor/Associate Professor of Medical Speciality
4. Professor/Associate Professor of Surgical Speciality
5. MEU coordinator of the college
6. Representative of students and interns
7. Dean/Principal to act as Chairman of the Committee.

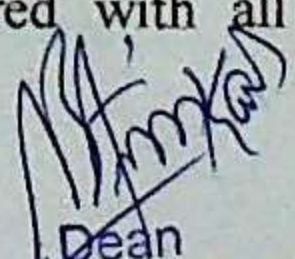
Phase-wise sub-committees and topic specific alignment and integration teams will help the curriculum committee in its task.

## Functions of Curriculum Committee

The Curriculum Committee should consist of heads of departments/ key faculty from each specialty teaching in that phase and with representation from members of other phases and reporting to the curriculum committee. Its functions are summarised below:

1. Based on the guidelines of the MUHS, the curriculum committee meets every 6 months to ensure that the basic guidelines required by MUHS are being fulfilled.
2. The committee encourages each department to review its academic activities for the entire year. During these meetings, the staff members are encouraged to make suggestions for changes or improvements to be made in the areas of syllabus, teaching and academic performance of students. Attendance of students, as well as, results at the internal assessment and university level are discussed, and modalities for improvement of the same are decided.
3. The committee also discusses the infrastructural and faculty requirements (e.g. lecture halls, projection facilities, skills laboratory postings, community postings etc) to conduct classes in the next semester.
4. The committee finalizes the timetable for the entire course each year. Departmental responsibilities are assigned. Decisions of the committee are shared with all departmental heads.



  
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5. Suggestions which are required to be implemented at the level of the University are drafted and communicated to MUHS through the Dean.
6. The committee works in collaboration with the IQAC. Feedback from faculty, students, alumni and supporting staff is collated and analysed by members of the IQAC. The feedback is discussed by the committee and modifications to the implementation of the curriculum are made as required.
7. The committee works in collaboration with the Medical Education Training (MET) for training of faculty in several areas such as mentoring, MCQ construction, curriculum development, skills training. In view of MCI's and MUHS' recent thrust on competency based medical education, special sessions have been included in the Basic MET workshops to make faculty familiar with these concepts.
8. The committee works in collaboration with the research committee and ethics committees. Research methodology workshops have been made mandatory for all postgraduate guides at the level of the university.
9. In addition to these activities, different subgroups of the MET perform needs assessment and evaluation of the institute's specific programmes using different programme evaluation methodologies:
10. Written feedback is collected from students posted to our rural placement centres. Based on this, inspections are carried out at these centres about quality of supervision, patient load, and student satisfaction. The centres are added or removed depending on the reports of these inspections.
11. The MET decided to go ahead with its e-learning initiative after taking feedback both from students and faculty. Student feedback was presented to faculty and discussed thoroughly to gather support before implementation.
12. Discussions were carried out with students by Personal & Professional Development Subgroup of the MET to understand how they were acquiring non-scholastic abilities presently and suggestions were invited to explore further opportunities within the curriculum to impart these soft skills.



*(Signature)*  
Dr. Arvikar N. S.

Dean

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